

**POST & BID POSITION ANNOUNCEMENT**  
**Bargaining Units 1, 4 and 11**

1. Reference #: **03-1-127** 2. Position Number: **903-350-3175-XXX** 3. Date of Posting: **Feb 3, 2011**
4. Classification: **Transportation Engineering Technician** 5. Salary Range: **\$3,262 - \$4,766**
6. Pay Differentials That Apply To Position: **May apply**
7. Working Hours Of Position: **11 p.m. – 9 a.m., Saturday thru Wednesday**
8. District/Division: **Maintenance & Traffic Operations** Section: **Office of TMC/RTMC** Geographic Location: **Rancho Cordova**  
(If selected and the position requires a relocation, the Department will NOT provide relocation assistance.)

**9. Specific Qualifications and Requisite Skills Required: (Attach a separate sheet if additional space is needed.)**

- A. Minimum Qualifications per the Classification Specifications (BU1 & 4 only) (Education and or Experience):  
<http://www.dpa.ca.gov/textdocs/specs/s3/s3175.txt>
- B. Technical & Professional Skills & Abilities:
- Knowledge of the fundamentals of highway operations and the ability to learn and operate various electronic and computer equipment used in the TMC.
  - Ability to perform basic highway capacity analysis to determine effects of changing conditions on the District freeways. This includes assessments of the impacts that heavy vehicles, buses, weather, accidents, stalls, maintenance lane closures and other factors have on highway capacity.
  - Ability to give accurate and frequent reports to media concerning traffic incidents.
  - Ability to write complex reports, analyze situations accurately and take effective action.
  - Ability to establish and maintain professional and cooperative relations with those contacted in the course of the work, and to communicate effectively.
  - Knowledge of the functional and organizational characteristics of the Division.
  - Knowledge of computers and the Department's standard software.
  - The ability to work independently, learn quickly, analyze situations, and communicate tactfully and effectively with a variety of people with different backgrounds, experiences and attitudes.
- C. License and/or Certification Requirements: N/A
- D. Physical Abilities to Perform Essential Functions:  
Physical requirements for this position include sitting for long periods of time using a keyboard and video display terminal and may occasionally require bending, stooping and kneeling.
- E. Other Departmental Requirements:  
This position requires extensive contact with staff from CHP, Caltrans Maintenance, Construction Branches and Public Affairs in the district. Frequent contact may also be made with the media, FSP tow operators, Caltrans dispatch communications, and the general public. Good communications and interpersonal skills are preferred. There are times when the incumbent will represent Caltrans during contacts with the media and the general public.
- F. Duty Statement/Description of Duties: See Duty Statement

10. Final Date and Time for Receiving Bid: **Thursday, Feb. 17, 2011 by 5PM COB**

11. Where to Obtain Bid Form: <http://www.dot.ca.gov/hq/jobs/postandbid/postandbidmain.htm>

11. Submit Bid to:

Name: Janis Anderson  
Address: 703 'B' Street, Marysville, CA 95901  
Telephone Number: (530) 741-4269  
FAX Number: (530) 741-4111  
E-mail Address: [janis\\_anderson@dot.ca.gov](mailto:janis_anderson@dot.ca.gov)

12. Window period employee must be available for contact (Unit 1 & 4 Only): From: \_\_\_\_\_ To: \_\_\_\_\_  
(If selected, you must report in no less than 14 calendar days unless agreed otherwise by current and hiring supervisor and start date must be within 30 calendar days.)
13. Expected Reporting Date To Position (Unit 11 Only): **Within two weeks of job offer**
14. (If selected, you must report on the reporting date above unless agreed otherwise by current and hiring supervisor.)